



RASHTRIYA RAKSHA UNIVERSITY

An Institution of National Importance

Pioneering National Security and Police University of India

Admission Cancellation and Fee Refund Guidelines for the A.Y. 2025 -2026

1. Title and Commencement of the Policy:

- 1.1 These guidelines may be called “The Rashtriya Raksha University Admission Cancellation and Fee Refund Guidelines, 2025-26.
- 1.2 These guidelines shall be applicable for admission in the programmes being offered at **RRU, campuses** for the academic year **2025-26**.

2. General Instructions:

- 1 RRU Admission Committee has recommended implementing the RRU Guidelines on Examinations and Academic Calendar 2025-26.
- 2 All cancellations of admissions/ migrations of students shall be done as per RRU Admission Cancellation and Fee Refund Guidelines.
- 3 Verification of Students’ Academic and Personal testimonials
- 4 A prospective candidate seeking admission to Rashtriya Raksha University shall be offered provisional admission by the Admission Cell. After confirmation of provisional admission to such candidates, he/she shall deposit the requisite fee with the Accounts section and complete the Matriculation (Registration) formalities on or before the dates notified by the University. The University will notify the Commencement of Classes for each program.
- 5 Any prospective candidate seeking admission in Rashtriya Raksha University shall submit self-attested photocopies of Original Academic Certificates and Testimonials like Mark- sheets/ Degrees/ Birth Certificate Proof of Residence, Aadhar Card, PAN card, copy of Passport, etc.
- 6 The University shall verify the Testimonials at the time of admission. Such self-attested testimonials of students shall be held valid and authentic for all purposes and administrative requirements.
- 7 In case of any suspicion (doubt) over the authenticity or genuineness of the testimonials, the reference may be made to the University or the Board which issued certificates to the student and the admission shall be provisional and subject to authentication.
- 8 The status of the Institution, Affiliation, Accreditation, and intake of Students in each course, Faculty and staff details, details about the Authorities of the University shall be disclosed on the University website.



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- 9 The University shall charge a fee from prospective students in advance only for the programme of study in which he/she is enrolled.
- 10 If a prospective student chooses to withdraw from the programme of study in which he/ she has taken admission, the University shall follow the following system for the refund of fees deposited by the students:

Admission Cancellation & Fee Refund Guidelines		
Sl. No.	Percentage of Refund of paid fees (P.A. Fees) at the time of Admission	Point of time when notice of withdrawal of admission is served to the University
1.	100 %	For UG/PG Programme Before the date of Commencement of Classes (As notified in the Academic Calendar). Rs. 5,000/- as Processing fee will be deducted.
2.	50 %	Within 15 days of the date of Commencement of Classes (As notified in the Academic Calendar).
3.	00 %	After 15 days from the date of the Commencement of Classes (as notified in Academic Calendar).

Nodal Agency: SSAB shall be the nodal agency for processing refund applications. Candidates will be required to fill the Fee Admission Cancellation Form (as per **Annexure A**) and get it approved from the Director, and submitted to the School Administration.

3. Removal of difficulty:

In case of any dispute regarding admission, the decision of the Pro-Vice-Chancellor, Chairperson, Admission Committee, RRU shall be final and binding to everyone.

“Any Dispute whatsoever arising between Rashtriya Raksha University and (Name of the other party/Individual) shall be subject to the exclusive jurisdiction of the courts in Gandhinagar, Gujarat”

Sd/-

Chairperson
Admission Committee
Rashtriya Raksha University