

# RASHTRIYA RAKSHA UNIVERSITY

An Institution of National Importance  
Pioneering National Security and Police University of India

No. RRU/Hostel/Hostel-Mess/2024-25/ 14

Date: 09/05/2024

## Hostel Fee Structure and Refund Directives for the Academic Year 2024-25

For smooth Hostel Administration, the following Hostel and Mess Fees structure shall be applicable for hostel admission to students who admitted in RRU Lavad Campus for any semester of the Academic Year 2024-25.

### Fee Structure

Sl. No.	Semester	Hostel Fees (Semester wise)	Mess Fess (Semester wise)	Due Date
1	Odd	Rs. 18,000/- (all academic program except Ph.D. program) For Ph.D. Scholars Rs. 24,000/-	Rs. 30,000/- Veg-Food Rs. 39,000/- Non-Veg-Food (all academic program except research program)	Hostel Accommodation request Link: ( <a href="https://forms.gle/ciEMhZCQcVIEE6spZ8">https://forms.gle/ciEMhZCQcVIEE6spZ8</a> ), <u>Deadline for filling hostel request form.</u> For Old Students – On or before 20/May/2024 For New Students – At the time of Admission
2	Even	Rs. 18,000/- (all academic program except Ph.D. program) For Ph.D. Scholars Rs. 24,000/-	Rs. 30,000/- Veg-Food Rs. 39,000/- Non-Veg-Food (all academic program except research program)	On or before 15/Dec/2024

- Payment link will be provided by the Hostel Administration.
- Hostel Accommodation will be allotted at the inside campus hostel or outside campus hostel subject to accommodation arrangement & availability and after above payment.

### Refund on Hostel Admission Cancellation

For Hostel Charges		
Sl. No.	Percentage of Refund at Hostel Fees	Point of time when notice of withdrawal of admission is served to the University
1	Only 2000/- as Processing Fees will be deducted	Before the commencement of classes as notified in the Academic Calander or actual class starting date whatever earlier of each



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		semester
2	75%	On or before 15 days after the commencement of classes as notified in the Academic Calander or actual class starting date whatever earlier of each semester
3	50%	Between 16 days and 30 days after the commencement of classes as notified in the Academic Calander or actual class starting date whatever earlier of each semester
4	0%	More than 30 days after the commencement of classes as notified in the Academic Calander or actual class starting date whatever earlier of each semester
<b>For Mess Charges</b>		
Mess charges will be deducted on a monthly pro-rata basis.		
On hostel admission cancellation, above refunds as mentioned above will processed and disbursed at the end of each semester.		

Semester Tenure	The date of commencement of classes of each semester – the end semester.
	<ul style="list-style-type: none"><li>Excluded backlog theory/practical examination and viva-thesis of any program</li><li>As notified in the Academic Calander</li></ul>

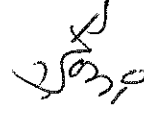
1. Only students who have paid their academic/program fees and are enrolled at RRU Lavad Campus are eligible for hostel admission.
2. No extensions beyond the deadline for payment of fees will be granted. A late fee of Rs. 100/- will be charged per day for up to 20 days. After this period, students will be ineligible for hostel admission in the academic year 2024-25.
3. Admission will be granted between academic calendars, subject to full payment per semester as stated above and seat availability.
4. If the Hostel Deposit was collected by the university, the refund process will be initiated after the completion of the academic program for each respective student. Refunds for mess fees as per Mess refund directive will be initiated at the end of each academic year. Students are advised to be patient as thorough checks and verifications are required.
5. Services and facilities may differ between inside campus hostels and outside campus hostels. Students shall apply for hostel admission accordingly.
6. Outside campus hostel students will be provided food as follows: At the inside Campus Canteen – Lunch & Evening Tea (on working days), at the Outside Hostel – Breakfast, Dinner, and Lunch & Evening Tea (on non-working days). Please note that the food menu may vary in hostel mess facilities.
7. Food or any charges by hostel students (inside/outside) will be directly payable to the respective service providers other than Sl. No. 6 clause.
8. Students must pay the aforesaid charges by payment mode directed by or payment link provided by the hostel office.
9. Students who do not wish to use the hostel accommodation facilities in the even semester of A.



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- Y. 2024-25 shall inform hostel administration through email at [hostel.office@rru.ac.in](mailto:hostel.office@rru.ac.in) on or before 25<sup>th</sup> Dec., 2024 and will complete the process of vacating hostel within five days after the conclusion of the odd semester examination or odd semester duration whatever earlier.
10. All students must complete the vacant hostel process within five days after the conclusion of the even semester tenure.
  11. The University reserves the rights to change any hostel directives/rules/charges/clauses/decisions/shifting/ and other concerns related to hostel and mess-related at any moment.
  12. Joining the mess is mandatory for all hostel students except scholars, who will automatically become members of their respective residency mess.
  13. The student must submit genuine hostel related concerns with relevant facts via email to [hostel.office@rru.ac.in](mailto:hostel.office@rru.ac.in).
  14. Students must follow the instructions given via [hostelstudents@rru.ac.in](mailto:hostelstudents@rru.ac.in) email group from time to time. If their official email address (RRU) is not registered in the [hostelstudents@rru.ac.in](mailto:hostelstudents@rru.ac.in) group, students must inform [hostel.office@rru.ac.in](mailto:hostel.office@rru.ac.in).
  15. All hostel-related information will be communicated via [hostelstudents@rru.ac.in](mailto:hostelstudents@rru.ac.in).
  16. All student hostel related matters must be at first instance informed to hostel administration on email [hostel.office@rru.ac.in](mailto:hostel.office@rru.ac.in).
  17. The Hostel Directive (placed at RRU Website) and any instructions issued by hostel administration & university applies to all hostel students enrolled during the academic year 2024-25. Please read carefully.

  
Head, Hostel

To,

1. All Schools (To inform all students)
2. The office of Vice-Chancellor, Rashtriya Raksha University
3. The office of Pro Vice-Chancellor, Rashtriya Raksha University
4. The office of University Dean, Rashtriya Raksha University
5. The office of Registrar, Rashtriya Raksha University
6. The office of Students Supports and Alumni Branch, Rashtriya Raksha University
7. The Budget, Accounts and Finance (Finance Officer) Branch, Rashtriya Raksha University
8. The Information, Communication and Technology Branch, Rashtriya Raksha University



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No: RRU/UDO/ACADEMIC-CALENDAR/2024-25/137

Date: 18<sup>th</sup> January, 2024

## NOTIFICATION

Academic Calendar for the A.Y 2024-25			
ODD SEMESTER	Details	Start Date	End Date
	Commencement of Classes	22 <sup>nd</sup> July, 2024	-
	Session I	22 <sup>nd</sup> July, 2024	25 <sup>th</sup> October, 2024
	Diwali vacation	26 <sup>th</sup> October, 2024	3 <sup>rd</sup> November, 2024
	Session II	4 <sup>th</sup> November, 2024	6 <sup>th</sup> December, 2024
	Preparatory Break	7 <sup>th</sup> December, 2024	8 <sup>th</sup> December, 2024
	Conduct of Examinations	9 <sup>th</sup> December, 2024	28 <sup>th</sup> December, 2024
Semester Break: 29th to 31st December, 2024			
EVEN SEMESTER	Details	Start Date	End Date
	Commencement of Classes	1st January, 2025	-
	Session I	1st January, 2025	19th May, 2025
	Preparatory Break	20th May, 2025	21st May, 2025
	Conduct of Examinations	22nd May, 2025	13th June 2025
	Summer Vacation	14th June, 2025	30th June, 2025
	Commencement of Next Academic Session	1 <sup>st</sup> July, 2025	-----
<ul style="list-style-type: none"><li>• Last Teaching Day of the Academic Session will be 19th May, 2025</li><li>• Tentative declaration of the result will be 29<sup>th</sup> June, 2025</li><li>• Summer vacation (for the entitled faculty members) from 14th June, 2025 to 30th June, 2025</li><li>• Dates may change at the discretion of the University.</li></ul>			

Copy forwarded for information to:

PS to VC, RRU  
PA to Pro VC, RRU  
University Dean Office  
PA to Registrar, RRU

  
(Sushil Goswami)

University Dean I/c.

Copy forwarded with compliments for information & necessary action to:

School Directors, RRU  
All Teaching Faculty, RRU  
Asst. Librarian, RRU  
Asst. Registrar (HR)  
Asst. Registrar (Examination)  
Notice Board (For Students)  
On Web Site