RESIDENCY RULES

(Approved by 24th Academic Council on 20th September 2022)

“A Home Away From Home”
RASHTRIYA RAKSHA UNIVERSITY

RULES FOR STUDENT RESIDENCY
(Approved by 24th Academic Council on 20th September 2022)

1. PREAMBLE

1.1 Definition: Student Residency means any residential facility for student either owned by Rashtriya Raksha University (RRU) or premises taken on rental, operated by other service provider will be hereafter referred as Student Residency. Residency where boys reside will be referred as Boy’s Residency and the Residency where girls reside will be referred as Girl’s Residency.

1.2 Rashtriya Raksha University Residencies are established to provide world class residential facilities with ultra-modern amenities for the student, research scholars and in service trainee professionals. The University houses multiple blocks of residency for boys and girls. These residencies provide conducive environment for the academic, co-curricular and extracurricular activities to the students.

For the mobility of the students, bicycles have been provided in the campus free of cost throughout the day covering all parts of the campus to enable the students to visit departments, library, lab, etc. Hot water facilities are provided to all the residencies and Wifi connectivity is also provided at all the residency blocks to enable the students to have 24 hours internet access. Each residency is equipped with high quality furniture, lights, fan, facilities for outdoor games such as volley-ball, badminton, etc., and indoor games such as table tennis, chess, caroms etc. Residency is nearby Gymnasium, library and recreation hall.

For smooth administration of the RSU Residency, rules and regulations have been framed. The following rules and regulations shall apply to all the boarders of Rashtriya Raksha University residencies for maintenance of discipline and good conduct within and outside the residency premises.

2. ADMISSION TO RESIDENCY

2.1 The University shall provide residential accommodation in its residencies to the students admitted to regular courses, including Research Scholars of the University subject to availability of residency seats. Following is the priority list for allocation of residency rooms:

2.1.1 UG Students from outside Gujarat (Female)
2.1.2. UG Student from within Gujarat but from remote area where commuting is not possible. (Female) (above 60km or 2 hours distance)

2.1.3. PG Students from outside Gujarat (Male)

2.1.4. PG Students from within Gujarat but from remote area where commuting is not possible (Male) *Marks in qualifying exam will be criterion in case other parameters are same for allocation of seats in residency

2.1.5. students from non-remote/mainstream parts of Gujarat including Ahmedabad or any distance within 60km or 2 hours of bus journey as last in priority order for residency as per availability after the higher priorities are fulfilled.

2.1.6. Students with sports background and with NCC will be given priority inspite of being resident of nearby area.

2.2. Application for admission to residencies shall be submitted to the Concern Assistant Registrar in the prescribed application form and written declaration (Annexure-I) duly filled in and signed by the student and countersigned by his / her local guardian and parent / guardian to the effect that the student shall abide by the University rules, residency rules and code of conduct.

2.3. Students shall be admitted to the residencies at the beginning of the semester subject to the conditions that

2.3.1. The student applies for the same in prescribed form on time.

2.3.2. Student continues to be a regular student of the University.

2.4. A boarder after each Academic Year (July) shall apply for admission/readmission to the residency and the Warden shall recommend for readmission if the boarder maintained good conduct and discipline during his / her stay in the residency and the boarder clears all outstanding dues, if any, to the University.

2.5. The boarder shall pay all the dues regularly, failing which the Warden may initiate disciplinary action as per rules.

2.6. A student shall occupy the seat in the residency only after depositing the prescribed fees within the date mentioned in the admission prospectus failing which the allotment shall stand cancelled provided that the boarder may request for extension of time stating reasons which the Registrar, if satisfied, may consider and grant extension for not more than one month.

2.7. The students are required to pay the prescribed fees at the time of admission/readmission as detailed below.
Residency Fees (Per Semester)- Non Refundable 12000.00
Residency Deposit (Refundable) - Once at the time of Admission 10000.00
Total amount to be paid at the time of fresh admission 22000.00
Total amount to be paid at the time of Even Semester 12000.00

*Subject to revisions by Competent Authority from time to time.

**Late fine as fixed by the authority shall be charged if the residency dues are not paid within the stipulated time (starting date of the Semester).

- Per day Rs. 100/- fine till 20 Days.
- After 20 days- Admission of the Residency is liable for cancellation.

3. **RESIDENCY LEAVE RULES**

3.1. For seeking leave from the residency, the boarder must apply in the prescribed form (Annexure-II). A boarder must obtain prior written permission from the competent authority of the respective School and Assistant Warden/ Warden before proceeding on leave.

3.2. Absence from the residency without prior permission from the Warden is to be considered as an act of gross negligence and misconduct and would be liable for disciplinary action as per rules.

4. **WITHDRAWAL FROM RESIDENCY**

4.1 Application for withdrawal from the residency shall be countersigned by the parents/ guardian and submitted to the Residency Warden through the Assistant Residency Warden. Such application shall be submitted after all residency dues have been cleared.

4.2 Even if a boarder has actually vacated his/her room, he/she shall have to pay all the residency dues including fines, up to the day he/she continues to be on the roll i.e. until his/her name is formally withdrawn.

4.3 The cutoff date for the fees/charges shall be the last date of the month in which boarder withdraws from the residency.

4.4 Student expelled/rusticated from the hostel will not be liable for refund.
5. **Refund Policy**

On cancellation of admission from the hostel on or before commencement of the academic year, student will receive full refund. After commencement of the academic year, if the seat which is booked by student does not get filled up then he/she will not get the full refund.

6. **NIGHT ROLL CALL**

6.1. To facilitate the academic and research activity, University has kept library and other working space open 24x7. However, utilization of academic block is subject to permission of respective School Director.

6.2. A boarder who has gone out of campus is expected to return to his/her residency latest by 10.00 P.M.

6.3. Boarders are not allowed to leave the residency after 8:30 P.M.

6.4. The time of return to the residency may however be extended in specific cases with special permission of warden on case to case basis in extreme circumstances. Student will be required to provide proof for the same. Security personnel will not allow the boarder to enter the residency gate if he/she cannot produce late entry permission pass and shall immediately inform the Warden.

7. **GUESTS**

7.1. No boarder shall keep any guest(s) in the residency room. University has guest house facility available for parents on chargeable basis. Parents can avail that facility by booking it at least 3 days in advance. Guest house will be allotted subject to the availability.

7.2. No guest shall be **allowed** to share rooms with the boarders unless otherwise specially permitted by the warden in writing.

7.3. Guests are requested to book the guest house room at least 3 days prior to their visit by paying the guest house charges. Charges for AC room in Guest House are Rs.1,000+ GST. The rooms are subject to availability and it is a right of accommodation team to decide the allocation and priority.

8. **VISITORS**

Normally, female visitor(s) shall not be allowed to visit men’s residency rooms or
vice-versa. However, in exceptional cases this may be relaxed by the Warden.

a. Any visitor entering the residency gate should put his/her signature and enter relevant particulars in the columns in the Visitor’s Register kept for the purpose at the residency entrance.

b. Visitor is expected to deposit his/her photo id proof.

c. Visitors will not be permitted to visit the room of the Student but they will be escorted to the visitor’s area.

9. RESIDENCY DISCIPLINE:

Considering the mandate of Rashtriya Raksha University, boarders are expected to maintain highest level of discipline and demonstrate good conduct. Any violation in behavior is liable for punishment. The punishment level will be rigorous keeping the RRU being an Institute of National Importance.

9.1 Boarders are expected to maintain discipline and proper atmosphere of study in the Residencies. Disciplinary action shall be taken against a boarder if he/she is found to violate the rules and regulations of the University. It is expected that boarder will not crate any kind of disturbance which is objectionable to his/her room mates or other students staying in same block or other block.

9.2 The following are the general instructions for boarders

9.2.1 Every boarder must acquaint himself/herself with the rules and regulations. There will be instruction passed on to the boarders time to time through email and notice board. It is the responsibility of the boarder to keep himself/herself updated with such communication sent by the Residency Authority.

He/she must obey these rules strictly. Ignorance of rules will not be accepted as an excuse.

9.2.2 Residencies shall remain closed during the period of semester break/vacation or at any time as notified by the University authority. During such break/vacation, boarders are to vacate the rooms of the residency. The room key and the key of the wardrobe and table shall have to be deposited by the boarders to the Assistant Warden, who in turn shall deposit the same to the Warden. However, Ph.D. / MPhil Scholars and students having special requirement of course assignment or project work/internship may be allowed to stay during vacation on recommendations of the respective Director of the School.

9.2.3 All boarders of a room or residency shall jointly and/or as a whole be responsible for any loss/damage of the property of the residency. If any person is found guilty of conducting such damage then he/she will be punished with fine which is 2 or 3 times of the cost. Repeation of such
punishment is liable for stringent action which may be up to rustication/expulsion based on severity of the offence.

9.2.4 For any complaint boarder shall first approach the Assistant Warden and later on if the matter is not resolved then can escalate the matter to warden.

9.2.5 In the case of any outstanding dues payable by any boarder at the end of each semester, the University may recover the outstanding dues from his/her security deposit. If any amount still remains unrecovered, notices to his/her guardian shall be sent who will finally be responsible to clear all outstanding dues. The University may also withheld result / degree certificate of such student if dues are not paid in time.

9.2.6 All cases of illness shall be immediately reported to the Assistant Warden / Warden. Student will be immediately referred to medical center of the University and based on the medical advice, student will be referred to the respective medical practitioner / hospital. In case if student does not wish to avail the referred medical treatment, he/she is required to submit and undertaking.

9.2.7 The mess of the Student Residency shall be maintained by the Student Mess Committee. The Warden shall be the Chairman of the Mess Committee, however the committee will be operated by the students which will have responsibility of supervising the complete functioning of the mess.

9.2.8 The dining hall shall remain open as per the timetable determined by the Mess Committee.

9.2.9 Boarders may use computers, laptop, tablet or mobile phones in their rooms. For using any other electric appliances, prior approval of warden shall be required.

9.2.10 Boarders are expected to keep their rooms clean, tidy and maintain cleanliness. No rubbish should be thrown into the wash basin, drain, corridors or outside the rooms or in the surroundings. The bins kept for this purpose should be used. Any block found having such rubbish and dirt on the floor then collectively charged fine. Boarders will be responsible if any damage is caused to garden/lawns/plants/trees etc in the residency premises. In such case, the entire block/cluster will be charged fine.

9.2.11 Every boarder shall leave the residency room clean at the time of vacating his/her residency seat failing which the Warden shall not issue clearance certificate to the boarder(s).

9.2.12 Boarders shall not remove common room articles, dining hall utensils, furniture and other articles of the residency from their normal place without the prior written permission of the residency Warden.
9.2.13 No boarder is allowed to shift from his/her allotted room to any other room without written permission from the Warden. The boarders are also not allowed to shift / exchange furniture and other assets from one room to another.

9.2.14 The payment should be made by boarders on their own for things purchased from residency shops and university will not be responsible on behalf of boarders in case of non-payment.

9.2.15 In addition to these rules, boarders are also governed by the rules, orders, instructions etc. framed / issued by the competent authority from time to time.

9.3 The following acts of indiscipline are strictly prohibited:

9.3.1 Ragging in any form in residency or in the University campus. This is an offence which has zero tolerance and student will be expelled from the University if found involved.

9.3.2 Possession / Distribution/ Consumption of alcoholic beverages, tobacco products or any other narcotic drugs and intoxicant of any kind inside as well as outside the University campus falls under the zero tolerance policy of the University. Any student found involved in such act, will be expelled from the University.

9.3.3 Committing insubordination or showing disrespect to the authority.

9.3.4 Absence from residency without permission from the Warden and Head of the Department

9.3.5 Playing of audio and visual systems and other musical instruments / systems inside the room or in the residency premises causing disturbance to other boarders and neighbors.

9.3.6 Picking up quarrel or altercation with fellow boarders and employees of the residency/ labor contractor.

9.3.7 Use of foul language or indulging in any unruly or indecent behavior which includes making political or religious remarks in public, remarks against individual or School of the University or University itself. This also includes not an in person act but also on social media pages or profile as a post or comment.

9.3.8 Participating in or promoting any disruptive activity in the campus.

9.3.9 Making false official statement to any university official, faculty or staff and altering University records.

9.3.10 Tampering with existing electrical fittings/systems.

9.3.11 Use of posters, paintings, stickers, drawings etc. inside room or on room wall/furniture.
9.3.12 Unauthorized possession of any property belonging to the University, residency or of any other individual.
9.3.13 Fraudulent use of Student Identity Card.
9.3.14 Organizing any meeting, function etc. in the residency without prior permission from the Warden.
9.3.15 All kinds of shouting, hooting, violent knocking or any other act, movement or behaviors which are likely to cause disturbance or annoyance to others.
9.3.16 Leaving their room with water flowing from taps and the lights and fans on.
9.3.17 Entry of female visitors into the rooms of the boarders in Boys’ Residency and male visitors into the rooms of Girls’ Residency without written permission.
9.3.18 Maltreating or abusing the residency employees, canteen staff and others including outsiders, students, teachers and other university employees.
9.3.19 Cooking inside the room.
9.3.20 Use of electric heaters, electric rod, electric stove and other similar electrical appliances in the room.
9.3.21 Any form of gambling inside or outside the campus.
9.3.22 Keeping fire arms, weapons etc. in the residency.
9.3.23 Damaging, misusing and stealing of any residency properties or stealing others’ belongings.
9.3.24 Boarders staying outside overnight without prior permission from the Warden.
9.3.25 Staying in the Residencys during a semester break without permission from Warden.
9.3.26 Entry and hosting of outsiders in the Residency without permission of the Warden.
9.3.27 Absence of boarders from the residency after the stipulated time as fixed by the authority.
9.3.28 Recording the phone calls is a violation of privacy as per the indian constitution. Students are hereby informed not to record audio or video of any other student or university authority.
9.3.29 Any other acts which in the opinion of the Rector/Warden are detrimental to the interest of other boarders as well as to the University.
10 Overall Physical appearance, Grooming and Dress Code:

A well-groomed personnel carries good first impression hence it is essential for boarder to remain well presented with decent clothes. Uniform is an identity and must be respected with highest respect.

10.1 During the academic hours it is mandatory to put on Uniform decided by respective school.

10.1.1 Student must avoid putting boot cut, bell bottom, and pencil cut pants. Trouser with any stretch fiber should be avoided. Student can opt for pleated or non-pleated trouser with regular fit or comfort fit style. There should not be any embellishment or print on trouser as it is for Uniform. Fabric of trouser should be plain in nature and must not have any kind of woven or knitted effect.

10.1.2 Shirt should be of either regular fit or slim fit without any kind of embroidery or print. Fabric of Shirt should be plain in nature and must not have any kind of woven or knitted effect. During academic hours the shirt sleeve should be full and not rolled up. During lunch hours or at residency the shirt sleeve can be rolled. Shirt must be tuck in properly.

10.2 The Uniform must be properly washed and well ironed.

10.3 Student must put on formal shoes during their academics and sports shoes during sports and other extracurricular activity. Shoes must be polished. Shoes must be of leather or any leather kind of material without any kind of design or any kind of embellishment.

10.4 Nails must be properly cut.

10.5 Hair must be properly cut and combed, in case of girls it must be properly tied up.

10.6 During evening and night hours from Monday to Thursday boys and girls will wear T-Shirt and Track pant which should be having proper fitting. Neither loose fit nor body hugging tight clothes are permissible. Students can also put on Indian ethnic wear to endorse and appreciate the Indian Culture. Student can put on t-shirt and shorts during their workout or sports as it is an official attire of the particular activity.

10.7 Student must not roam out of campus with t-shirt and shorts or Capri. They are expected to put on casual attire with proper fitting recommended in 13.6. However, for an individual’s comfort, relaxed casual wears including shorts, boxers are allowed in their rooms.

10.8 During Friday evening to Sunday evening students can put on casual wear.

10.9 Students should have blazer in his/her wardrobe. Having a blazer compliments their formal dressing. Students are expected to put on blazer during formal function of the University.
11. THE RESIDENCY MESS

11.1 Joining the mess is mandatory for all boarders. All boarders of the residency shall automatically be members of the respective residency mess.

11.2 Student must adhere to the mess timings which are mentioned hereunder. In order to ensure the smooth functioning of the mess all the student must follow the timing. Food will not be served after these hours. However, on prior permission taken from warden, fix dish food will be served in case of late coming.

- **Breakfast** - 8am to 10.00am
- **Lunch** - 12.30pm to 2.30pm
- **Dinner** - 8pm to 9.30pm

11.3 There shall be a Mess Committee consisting of Warden as Chairman, Rectors, Mess Committee Convener and student members to be nominated by the Warden.

11.4 The **Warden** will constitute a **Student Committee** for Mess. The role of the committee is to plan the menu, **execute** and supervise the mess operation. Committee will suggest changes and coordinate with the service provider for betterment. The committee will directly work under the supervision of the Wardens.

11.5 The term of office of the Mess Committee shall be for one academic year the mess committee will comprise off student from all the years.

11.6 The Student Committee for mess shall be selected based on expression of interest followed by interview.

11.7 Carrying food outside the mess in container is a serious offence. **Student** found doing it, will be charged penalty. However, considering to medical situation, based on the medical doctor’s certificate the food will be served at the room through mess staff.

11.8 Jumping the queue at the counter and over stocking the food in plate is considered as uncultured behavior and not welcomed. Initially a warning and later on penalty will be imposed on such cases.

11.9 Wastage of food is considered as serious offence. Any wastage of food more than 10gm shall be liable for penalty.

11.10 Meals and refreshments shall be served in the dining hall of the residency during the scheduled hours as notified from time to time. No meal or refreshments shall be served to boarders outside the dining hall except with the permission of Warden in case of illness or any other exigency.

11.11 Guest of a boarder may be allowed to take meal in the mess by payment of a charge determined from time to time by the Mess Committee.

11.12 Day scholar may also be allowed to join the mess by paying a certain charge to be
determined form time to time by the Mess Committee.

11.13 Boarders shall not take any mess utensil out of the dining hall except with the permission of the Warden.

11.14 In addition to these rules, the respective residency Mess Committee may frame their own rules and regulations for proper management of the mess from time to time.

12. **MEDICAL FACILITIES**

12.1 In case of illness of a boarder, the Rector / Warden shall inform the Medical Officer of the University for Treatment and inform the local guardian.

12.2 Medical facility as detailed below shall be available to all the boarders:

12.3 The medical officer shall examine the cases at the OPD / indoor (at the residency in cases of serious illness) and take necessary line of treatment utilizing the available resources, free of cost.

12.4 In case a patient (boarder), in the opinion of the Medical Officer, requires treatment outside the University Health Centre / Hospital, he/she may refer the case to the Government Hospital or a Private Hospital/Nursing Home. In such cases, for treatment outside the University Health Centre / Hospital referred to here, the boarders shall bear the entire cost of medical treatment etc. on his/her own.

12.5 Cases of a boarder requiring hospitalization will be reported to the local guardian and his/her parents/guardians at respective home addresses. It shall be the duty of the local guardian / parent / guardian to take care of their wards. In case of emergency, such ailing boarder shall be shifted to his / her local (home town) hospital or to a hospital at any other place by the University, as per advice of the University Medical Officer, on the condition that the expenses shall be borne by the boarder/guardian.

12.6 Medical treatment whether at medical center or referred outside the process must be routed through warden office so that residency authority are aware and can inform and validate the absence of student to the school.

13. **COMPLAIN RESOLUTION MECHANISM:**

13.1 For the resolution of maintenance related complain, a register is kept at warden office. Students are hereby informed to register their complain in that register. It is mandatory to reveal the identity while filing the complaint. Student must not use un parliamentary language in order to express themselves. If the complain is not resolved within 3 days then students are informed to escalate to Assistant Hostel Warden.
13.2 Every Wednesday a meeting is called by Hostel Warden, Students are requested to attend the meeting for their grievances as well as suggestion.

14. **RUSTICATION & EXPULSION**

14.1 Rustication is the temporary removal of a student from the rolls of the University as a punishment for indiscipline. The minimum period of rustication shall be one semester in addition to the remaining period of the semester during which the order is passed.

14.2 Expulsion is the permanent removal from the University /Residency. An expelled student shall not be permitted to get fresh admission to the University.

14.3 Before a student is rusticated / expelled the following procedure shall be observed:

14.3.1 On receipt of the complaint against the conduct of student, the Warden shall enquire into the matter within 7(seven) days of receipt of the complaint and place it before the Disciplinary Committee not later than 7(seven) days from the date of receipt. If the Disciplinary Committee is satisfied that there is a prima-facie case for rustication/expulsion of the student, the student shall be allowed to explain in writing about the allegations against him/her or appear before the Disciplinary Committee to show-cause why he/she should not be rusticated/expelled.

14.3.2 The concerned student shall have to submit his/her explanation within 7 (seven) days from the date of issue of the intimation.

14.3.3 After receiving the explanation(s) or hearing in person, the Disciplinary Committee shall examine the case.

14.3.4 If at this stage the Disciplinary Committee is convinced that it is a fit case for rustication/expulsion, the DSW shall forward the recommendation of the Disciplinary Committee for consideration and approval of the Vice Chancellor.

14.3.5 Every case of rustication or expulsion shall be reported to all the concerned immediately after the order is passed by him.

14.3.6 The date of rustication/expulsion: It shall be the date on which the order is issued.

14.3.7 Any disciplinary action taken against a student shall be intimated to the parent or guardian of the student. The record of disciplinary action shall be mentioned in the files of the concerned student.
15. **BREACH OF DISCIPLINE IN RESIDENCY AND PUNISHMENT:**

Boarders must follow the discipline as prescribed in the Residency Rules. Violations of the same by any boarder will attract the following punishments:

<table>
<thead>
<tr>
<th>No.</th>
<th>Acts</th>
<th>Punishment</th>
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<tbody>
<tr>
<td>1</td>
<td>All kinds of shouting, hooting, violent knocking or any other act of movement or behavior that is likely to cause Disturbance or annoyance to others.</td>
<td>Warning by the Warden at first instance. On repeating the same, a fine of not less than Rs. 2000/-</td>
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<td>2</td>
<td>Organizing public protest</td>
<td>Rustication for 1 year / expulsion to those who have organized.</td>
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<tr>
<td>3</td>
<td>Switching on lights and fans when boarders are not inside the room.</td>
<td>Warning by the residency authority. After 3 warnings a fine of Rs. 1000/- be imposed.</td>
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<td>4</td>
<td>Entry of female visitors into the rooms of the boarders in Boys’ residency and male visitors into the rooms of Girls’ residency.</td>
<td>Rustication / Expulsion</td>
</tr>
<tr>
<td>5</td>
<td>Maltreating or physical assault, abusing the residency student, employees, canteen staff and others including outsiders, students and other University employees, teachers etc.</td>
<td>Rustication from the hostel for at least 1 year or expulsion considering to the situation.</td>
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<tr>
<td>6</td>
<td>Any meeting not relating to residency or University affairs held in residency premises without prior permission.</td>
<td>Stern warning with a fine of not less than Rs. 2000/- by the Warden and intimation to Parents. on repetition, rustication/expulsion.</td>
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<tr>
<td>7</td>
<td>Cooking inside the residency room.</td>
<td>Stern warning with a fine of Rs. 500/-</td>
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<td>8</td>
<td>The use of electric heaters, electric stove and other electrical appliances in the room.</td>
<td>Stern warning and seizure of electrical appliances with a fine of not less than Rs. 500/- by the Warden.</td>
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<tr>
<td>9</td>
<td>Any form of gambling inside or outside the residency premises and campus.</td>
<td>Expulsion from the University.</td>
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<td>10</td>
<td>Playing of audio and visual systems inside the room or in the residency premises causing annoyance to other boarders and neighbors near the residency.</td>
<td>Stern warning at the first instance and on repeating the same the Warden may impose a fine of Rs. 1000/-, At the same time audio visual system will be seized for a period deemed fit.</td>
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<tr>
<td>No.</td>
<td>Description</td>
<td>Punishment</td>
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<tr>
<td>11</td>
<td>Possessing or keeping fire arms, weapons without licence etc. in the Residency.</td>
<td>Expulsion from the University</td>
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<tr>
<td>12</td>
<td>Drinking alcohol, poisons, drugs and intoxicants of any kind inside as well as outside the university campus.</td>
<td>Expulsion from University.</td>
</tr>
<tr>
<td>13</td>
<td>Boarders staying outside overnight or absence from residency without permission from the Warden.</td>
<td>Stern Warning with a fine of Rs. 1000/- will be imposed for twice. On repetition for third time the student will be rusticated from Residency for 1 year.</td>
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<tr>
<td>14</td>
<td>Damaging, misusing and stealing of any properties of residency/university or stealing others belongings.</td>
<td>Rustication for one year and a fine of an amount which is 3 times equivalent to damaged or stolen items.</td>
</tr>
<tr>
<td>15</td>
<td>Staying in the Residencies by boarders during a semester break without permission from competent authority.</td>
<td>Stern warning and Fine of Rs. 1000/- per day.</td>
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<tr>
<td>16</td>
<td>Entry and hosting of outsiders in the residency without permission of Warden</td>
<td>Rustication from residency for a period of 1 year with a fine of Rs.2000/-.</td>
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<tr>
<td>17</td>
<td>Ragging in any form inside and outside the residency.</td>
<td>Expulsion or rustication from Residency and University for a period deemed fit. Rule of Ragging Policy shall also apply.</td>
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<tr>
<td>18</td>
<td>Absence of students from the residency after the stipulated time as fixed by the authority without prior permission.</td>
<td>Fine of Rs. 500/-</td>
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<td>19</td>
<td>Unauthorized occupation of residency room and locking by ex- students etc.</td>
<td>Assistant Warden will verify the matter and report to the Warder and Registrar. Forceful vacation of room immediately by the Assistant Warden with security staff, if necessary.</td>
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<tr>
<td>20</td>
<td>Keeping guest or any other un-authorized person inside the room.</td>
<td>Stern warning with a fine of Rs. 1000/-. On repeating the same, a fine of Rs 2000/-.</td>
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<tr>
<td>21</td>
<td>Any form of Public Display of Affection (PDA) inside the University campus.</td>
<td>Stern warning and fine of Rs. 1000/- with an intimation to HoD concerned. On repeating the same offence, the boarders may be subjected to rustication for a period of one year or a complete expulsion.</td>
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<td>22</td>
<td>Use of posters, paintings, stickers, drawings etc. inside room or on room wall/furniture.</td>
<td>Recovery of damage cost with the fine of Rs. 1000/-. On repeating the same, a fine of Rs. 2000/- along with the cost recovery.</td>
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<tr>
<td>23</td>
<td>Recording audio or video of any Student/ University authority/Service provider of the University, without his/her consent.</td>
<td>Rustication from the University residency for 1 year.</td>
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<tr>
<td>24</td>
<td>Violation of Dress Code</td>
<td>Fine of Rs. 50/- per item.</td>
</tr>
<tr>
<td>25</td>
<td>Food Wastage</td>
<td>Fine of Rs. 100/- per meal.</td>
</tr>
<tr>
<td>26</td>
<td>Jumping the queue</td>
<td>Fine of Rs. 100/- for the first two times. on 3rd time the fine will be of Rs. 500/-</td>
</tr>
<tr>
<td>27</td>
<td>Student roaming out of campus after stipulated hours without prior permission.</td>
<td>Rs. 500/-</td>
</tr>
<tr>
<td>28</td>
<td>Student not maintaining cleanliness at their room/block during regular days.</td>
<td>Rs. 100/-</td>
</tr>
<tr>
<td>29</td>
<td>Student not maintaining cleanliness at their room/open space/ blocks after organizing event.</td>
<td>1000/- to all the organizer.</td>
</tr>
<tr>
<td>30</td>
<td>Carrying food parcel from Mess or passing the food outside the mess without permission through any means.</td>
<td>Rs. 500/- for the first time and after which fine of 1 month’s mess fees.</td>
</tr>
<tr>
<td>31</td>
<td>Any other such act which is not listed above and may be considered as Indiscipline</td>
<td>Considering the nature of act, the Warden will recommend the amount of fine or any other action to the Disciplinary Committee. The decision of the Committee shall be binding</td>
</tr>
</tbody>
</table>

16. **SPECIAL POWERS OF THE VICE CHANCELLOR:**

16.1 Notwithstanding anything contained in these Rules, the Vice Chancellor RRU shall have the authority to institute an enquiry against any student(s) regarding his/her misconduct and shall execute appropriate disciplinary actions.

16.2 Vice Chancellor shall be the applet authority for Hostel Wardens of the University.

16.3 The Vice Chancellor has power to alter any punishment / penalty impose on any student on the basis of the recommendation of hostel warden or any competent authority.