



RASHTRIYA RAKSHA UNIVERSITY

(An Institution of National Importance)

Pioneering National Security and Police University of India

Expression of Interest for the contractual post of Project Manager (Equivalent to Executive Engineer) at the Rashtriya Raksha University.

Rashtriya Raksha University invites an expression of interest for a highly fulfilling and satisfying assignment of Project Manager (Equivalent to Executive Engineer) from the interested candidate.

Post: Project Manager (Equivalent to Executive Engineer)

About Rashtriya Raksha University

Rashtriya Raksha University, an Institution of National Importance of India, Pioneering National Security and Police University of India, Ministry of Home Affairs, Government of India, is established by the Parliament of India, Act No. 31 of 2020.

The University aims to become an academic-research-training ecosystem for national security and police. Its endeavours focus on highly professional national security, police education, research, and training through its qualified civilian and security faculty, committed human resources, motivated participants and students, intellectually stimulating and professional disciplined environment, and world-wide network, sharing, and exchange. It aims at providing security and strategic education in the contemporary and futuristic security and strategic studies and interdisciplinary areas. The University contributes to the vision of India of Peace, Prosperous and Stable World in alliance with grand strategic cooperation between like-minded nations and promoting greater understanding between internal security officers, military and para-military forces, diplomats, civil servants, and civilians to promote

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the cause of the Nation. It adopts a two-tier approach, at the national and international levels, in its education, research and training, and extension in order to achieve capabilities to respond to the needs, expectations, and aspirations of the security and strategic institutions and forces as well as law-making, governance, judiciary, economy and the civil society organizations.

➤ **Essentials Qualification & Experience:**

- Bachelor's degree in Building Construction, Construction Management, Civil Engineering, or Architecture.
- Have minimum 06 years of experience in the field of Civil Engineering in government or local bodies or Government undertaking board or Corporation or Limited Company established under act or University, on senior-level post.
- Experience in the Construction of Academic Buildings, Hostels at similar Educational Institutions will be preferred.
- Comfortable reading and understanding blueprints and drawings.
- Proficient in Microsoft Office and general computer software.
- Demonstrated knowledge of construction, engineering, and architecture principles.
- Ability to budget, schedule, negotiate, and control costs.
- High degree of familiarity with contract and subcontract documents, terms, and conditions.
- Strong leadership and management skills.
- Quality control assurance at field work

➤ **Responsibilities for Construction Project Manager (Equivalent to Executive Engineer)**

- Determine and define scope of work and deliverables

- Predict resources needed to complete project
- Obtain necessary permits, approvals, and other regulatory prerequisites
- Draft and submit budget based on scope of work and resource requirements
- Manage costs in order to meet budget
- Provide direction over contracts and subcontracts
- Manage construction schedule and activities
- Issue progress updates as needed regarding costs and timelines
- Ensure work is done in compliance with all relevant building and safety code
- Coordinate efforts across entire project between architects, designers, engineers, and subcontractors

RRU pro-actively pursues the empowerment of qualified female candidates in the overall setup of the University.

➤ **Monthly Remuneration to be offered:** INR 1,00,000/-

➤ **Contract Period:** 364 days

➤ **Application documents to be shared:**

- Interested candidates can submit their resume with the application form on or before 28th March 2022 till 1700 HRS to **career@rru.ac.in**
- The short-listed candidates will be called for interviews (online/offline as per prevailing Covid-19 situation) after a due screening of the applications in the last week of March 2022 or 1st week of April 2022.
- For any query or clarification, please feel free to contact **ar.hr@rru.ac.in**

General Instructions

1. The prescribed qualifications and/or experience shall be the minimum, and the mere fact that a candidate possesses the same shall not entitle him/her for interview. The Rashtriya Raksha University shall have the right to restrict the number of candidates to be interviewed to a reasonable level based on better or higher qualifications and experience than the minimum prescribed.
2. The contractual appointment shall end on the stipulated date of expiry of contract in appointment letter. Selected candidates shall have no right to renewal, extension or conversion into permanent employment.
3. The University retains the discretion not to make any appointment to this vacancy, to make an appointment at a revised remuneration, or to make an appointment with a modified job description and to fix revised qualification, experience, remuneration and requirements.
4. Canvassing or influencing in any form on behalf of any candidate will disqualify such candidate. Rashtriya Raksha University reserves the right to take appropriate action against such candidate.
5. All the candidates are expected to download Brief Profile Form from University website, duly fill and bring along with them the “Brief Profile Form” for the interview. The Form should be neatly and legibly filled or typed preferably in at least 12 Garamond font size.
6. Read carefully qualification & experience for the requirements of the relevant discipline and apply only if you have requisite qualifications and experience.
7. The Rashtriya Raksha University shall have the right to:
 - a. relax any of the qualifications/experience at its discretion;
 - b. draw/ reserve panel(s) against the possible vacancies in the near future;
8. Experience and qualification will be reckoned as on the date of interview.
9. No TA / DA shall be paid to the candidates for attending the interview.
10. In case of any inadvertent mistake in the process of selection, which may come to notice at any stage even after the issue of appointment letter, the Rashtriya Raksha University reserves the right to modify / withdraw / cancel

- any communication or offer, made to the candidates at any stage.
11. In case of any dispute / ambiguity that may occur in the process of selection, the decision of the Rashtriya Raksha University shall be final and binding.
 12. No correspondence will be entertained from candidates regarding postal delays, conduct and result of interview and reasons for not being called for interview.
 13. Candidate has to stay at Rashtriya Raksha University, Lavad Campus, if required.
 14. The appointment shall be governed by the rules, regulations and/or decision of the Rashtriya Raksha University. Depending upon the experience of the candidate, needs and interest of University, the University may offer appropriate monthly fixed remunerations.
 15. The candidates are required to bring three copies of their resume with photograph, affixed on all copies, original and one set of photocopy of their Academic certificates, Experience certificate and other documents.
 16. Qualified female, reserved category, minority candidates are strongly encouraged.
 17. COVID-19 Guidelines to be followed during the walk-in-interview as per Annexure-II. Candidate has to submit the Corona self-declaration form to security before entering in to the premises of the University as per Annexure-III.
 18. Candidate has to download the brief profile of the candidate for teaching staff for Online & Walk-In-Interview from the RRU website. Filled the form for the same and produce at the time of document verification with all necessary documents with true copy.
 19. Address: Rashtriya Raksha University, Lavad, Dahegam, Gandhinagar-382305, Gujarat, India.
 20. Rashtriya Raksha University reserves the right to cancel the recruitment at any stage without giving a reason.
 21. If you have any query/questions/information, please write only on career@rru.ac.in
 22. The University retains the clarification to offset the experience with education

