



RASHTRIYA RAKSHA UNIVERSITY

An Institution of National Importance

Pioneering National Security and Police University of India

Lavad - Dehgam - 382305 Gandhinagar, Gujarat, INDIA

Examination Section

Guidelines of Re-Checking and Re-Assessment and Application Form

1. In case a candidate who has appeared for the University Examination is not satisfied with the assessment of his/her answer-books in any paper/s he/she may apply for Re-checking/Re-assessment for his/her answer-books in the prescribed form of application to the Registrar or Assistant Registrar (Examination) Rashtriya Raksha University, Lavad, Dehgam, Gandhinagar, Gujarat, India.
2. No application form for the re-checking/re-assessment of marks/grades obtained Internal Test/Practical, Mid-term, Viva-Voce, Thesis, Dissertation, project, outdoor marks etc. shall be entertained by the University. **Reassessment is permitted only in University theory examination.**
3. The Re-checking/Re-assessment application form can be download from the University website.
4. The following fee shall be paid through online mode. **Online Payment: - SBI collect** (Open Google/write SBI Collect/open Gujarat State/ open Educational Institution/Open Rashtriya Raksha University/Open Other Fee students). Once the fee is paid then it is not refundable
Rechecking : Rs. 150/- per paper
Re-assessment : Rs. 1000/- per Paper
5. The applicant shall apply for Re-checking/Re-assessment on or before 10 (ten) working days from the date of declaration of statement of marks of the concerned Examination. The applicant shall submit filled application form with paid fee receipt to the Examination Section of the University Office in stipulated time.
6. The application form for the Re-checking/Re-assessment shall not be entertained and no further correspondence will be carried out by the University in the case of form submitted without fee receipt and/or submitted after due date or incomplete form.
7. In rechecking process, examiner will check whether evaluation was done for attempted questions, counting of allotted marks in total and result statement was entered correctly or not.
8. Applicant can apply for Re-Checking for maximum two subjects per semester of the concerned examination.
9. Applicant can apply for reassessment for all subjects per semester of the concerned examination.
10. If the difference in Re-assessment is more than 5% of maximum marks of the subject (for example, if the total marks of the question paper is 70 then as per the 5% marks means more than 3.5 marks of the difference is calculated) then only change will be considered for revising result. Reassessment shall be carried out through another internal examiner only.

11. The candidates applying for re-assessment shall give an undertaking in writing to the effect that the result of re-assessment of his/her answer book/s shall be binding on him/her and that he/she shall accept the revised irrespective of whether the result is negative or positive or remains unchanged.
12. Till such time as the result of reassessment of answer books applied for is communicated to the candidate, the original result of the candidate shall be considered unchanged for all purposes.
13. If the modified result due to re-assessment of answer books is declared after the commencement of the academic term, the candidate shall be eligible to seek admission to the higher class in accordance with the relevant ordinances, rules and regulations framed by the University in that behalf from time to time and no claim will be made for making any relaxation in academic requirement for that higher class.
14. The result of reassessment will be declared as far as possible within a period of six weeks from the last day fixed for the receipt of the application for Re-assessment.
15. The new scheme of rechecking/re-assessment shall be effective from Academic year 2020-21 onwards.
16. The Examiner appointed for Re-assessment would be paid the remuneration of the checking of answer books as per existing university rules.

APPLICATION FOR RECHECKING REASSESSMENT

To
Head of Examination,
Rashtriya Raksha University,
Lavad, Ta- Dehgam, Gandhinagar
Gujarat, India

Dear Sir/Madam

I hereby apply for rechecking / re-assessment of my answer-book/s in the following subject/s paper as I am not satisfied with the marks obtained by me in the said subject/s paper/s. I have read the rechecking/re-assessment rules and I shall abide by them. The necessary particulars are given below:

Full Name: _____
(As per mark sheet of last exam passed)

Address for Correspondence:

Pin Code: _____

Phone No.: _____
Mobile No.: _____
E-mail: _____

Name of Examination & Year: _____

Name of the Course: _____ Semester: _____

Exam Seat No.: _____ Date of Declaration of Result: _____

Detail of subject/s and paper/s in which rechecking/re-assessment of answer book/s is required and marks obtained (Attach an attested copy of Mark sheet)

Sr. No.	Subject Code	Subject Name	Grade/Marks obtained

Fee Receipt No. _____ Date _____

Note: Money Orders/ Demand drafts/Postal Orders are not acceptable.

Date: / /20

Signature of applicant

I have verified above facts and found them to be correct.

Signature of the Assistant Registrar (Examination)

- N. B
1. Forms submitted after the due date will not be accepted.
 2. Please fill in all details neatly in Capital Letters.
 3. Incomplete form is liable to be rejected.

Undertaking

I, Enrollment No.

Studying in.....

Semester-..... is applying for re-assessment. Here I am giving an undertaking that the re-assessment of answer book/s and result shall be acceptable to me irrespective of whether the result is negative or positive or remains unchanged.

Name & Signature of the Student

Date:

Place: