



## RSU INTERNSHIP REGULATION, 2018

### 1. Objectives:

The purpose of RSU Internship is to engage young talented students and scholars as “Interns” with Raksha Shakti University. These Interns shall be given exposure of Internal Security disciplines and allied areas.

### 2. Internship Regulation:

#### a. Duration of Internship:

The Internship duration shall be of minimum one week and maximum six months.

#### b. Registration Fee:

The following registration fees shall be collected by RSU from the internees before joining:

- i. Rs. 1000/- for internship up to one month
- ii. Rs. 2000/- for internship between one month and three months
- iii. Rs. 3000/- for internship between three months and six months

#### c. Eligibility:

The applicant should be pursuing UG/PG/M.Phil./Ph.D. or engaged in R&D work from a UGC recognized University or a Government recognized Institute/organization/industry within India. Applicants from foreign countries should have a working academic relationship with a recognized University/Organization.

#### d. Domain Area:

Internships shall be awarded in the fields of Internal Security, Information Technology, Criminology, Police Administration, Forensic Science, Law and other allied areas.

#### e. Logistic Support:

Interns shall be required to have their own laptops and other general devices/materials. RSU shall provide them necessary working space, internet facility and other necessities requested (through the concerned guide of RSU) after due recommendation by the concerned Director. Accommodation in hostel shall be provided on payment basis, subject to availability.

#### f. Procedure for Applicants:

Interested applicants shall apply in prescribed format (Annexure-A) which can be downloaded from the website, at least 15 days prior to the proposed date of commencing the Internship.

#### g. No Objection Certificate:

At the time of joining on selection, applicants shall be required to produce a letter from their supervisor/Head of Department/Principal, indicating their status in the institution and endorsing his/her candidature with a “No Objection” to undergo Internship at RSU for the specified period.

#### h. Procedure for Selection:

Application shall be processed in the concerned Institute of Raksha Shakti University and selection shall be made with the recommendation of the concerned Head of Department and Director and approval of Dy. Director General. Considering the fact that only a limited number of interns can be accommodated under this scheme in every academic session, the criteria for selection of interns shall be as objective as possible.



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The recommendation of HoD and director shall be based on following in order of priorities:

- (i) Serving police/security personnel from any Government agency shall get the first priority. This would be followed by Research scholars, who would be given priority over students of Masters Programme followed by Bachelors Programme and Diploma Programmes.
- (ii) Among the Research scholars, priority would be given to maximum number of years of experience.
- (iii) Among the Masters programme, Bachelors Programme and other Diploma programmes priority would be in order of maximum percentage of marks obtained in previous examination of the university.
- (iv) A student of any internal security/ police science/ allied areas would be preferred over students of other discipline. The priority order of other disciplines would be decided by HoD and Director looking to its proximity of topic and subject with internal security areas.

**i. Discipline and Reports:**

Interns shall maintain discipline of the University and submit periodical reports to concerned Director through his/her supervisor/guide of Raksha Shakti University. Internships may be terminated in cases of non adherence to RSU rules and regulations. At the end of the Internship, the internee shall be expected to submit a Project Report to the concerned Director of the Institute.

**j. Relaxation:**

Director General of RSU shall have the power to relax any of the conditions mentioned above.

**k. Experience Certificate:**

A certificate regarding successful completion of Internship shall be issued by the Director of the concerned Institute in the enclosed format at Annexure- B.



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Annexure-A

## Internship Application Form

Insert Passport size  
photo

<b>Application Date:</b>					
1) Name of the Applicant					
2) Proposed Department to undergo the Internship					
3) Proposed Internship Area					
4) Duration		Start Date:		End Date: Total Days :	
5) University/Institute /Organization/Industry Details		Uni./Institute Name & Address			
		Name of Head/Supervisor:		Contact No.	
11) Degree Pursuing and Duration					
13) Subject Specialization (if any)					
14) Category (General/OBC/SC/ST)					
15) Gender					
22) Address Details		<b>Address for Correspondence</b>		<b>Permanent Address</b>	
23) Contact Details		•Mobile No.:		Contact no. of parent:	
24) Educational Qualification (Starting from 12th onwards and upto last degree obtained)					
Examination Passed	Board/University	Year	Subjects/ Discipline/ Specialization	Division/ Class	%Marks / CGPA / Equivalent



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25) Publication in referred Journals (if any): (Please attach separate sheets)					

**Through:**

Name and Signature of supervisor/Head of Department/Principal : \_\_\_\_\_

**Place:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature of the Applicant**

**For Office Use**

Application Received on :

Remarks, if any:

**Signature of Director**

**Signature of Dy. Deputy General**



## *Format of Internship Completion Certificate*

(To be given on Letter Pad)

No. RSU/<Dept.>/Internship/ /2

Dated : / /

### TO WHOMSOEVER IT MAY CONCERN

This is to certify that <Mr./Mrs./Dr.>\_\_\_\_\_ a student[/<designation>] of <University/Institute/Organization/Industry> has successfully completed <his/her> Internship with Raksha Shakti University from \_\_\_\_\_ to \_\_\_\_\_. During the period of Internship he/she worked under \_\_\_\_\_ in the following area.

(i)

(ii)

<He/She> has shown special dynamism for \_\_\_\_\_ and <his/her> performance in preparation of the report has been rated as \_\_\_\_\_.

During the period of <his/her> internship programme <he/she> was punctual and hardworking.

I wish <him/her> every success in <his/her> life and Career.

<Signature>

**Director**